

YouthTV is committed to protecting the personal data of all staff, volunteers, advisors, service users, partners, and stakeholders in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. We also follow the guidance, codes of practice, and enforcement expectations of the UK Information Commissioner's Office (ICO), and we are registered with the ICO. Individuals have the right to raise concerns directly with the ICO.

We collect, process, store, and share personal information lawfully, fairly, and transparently, ensuring that data is:

- Collected only for specific, explicit, and legitimate purposes
- Accurate, relevant, and limited to what is necessary for those purposes
- Kept secure through appropriate technical and organisational measures
- Retained only for as long as necessary in line with our retention schedules
- Accessible to the individual upon request, in accordance with their legal rights

Personal data is used solely to support the safe, effective, and lawful delivery of YouthTV's operations, productions, and services. This includes the use of company-approved systems such as Microsoft 365, Canva, BreatheHR, Xero, and other authorised platforms.

YouthTV will never sell personal data to third parties, and will only share information with trusted partners, contractors, or statutory bodies where there is a lawful basis to do so.

All members of YouthTV, including staff, volunteers, and advisors, are trained and expected to handle personal data responsibly. Any breach of this duty may result in disciplinary action, removal from post, or legal consequences. Where required, YouthTV will conduct Data Protection Impact Assessments (DPIAs) and will report notifiable personal data breaches to the ICO within statutory timeframes, and to affected individuals when required.

For more information about how we manage and protect personal data, please refer to the YouthTV Data Protection (GDPR) Policy or contact:

- Urban Judge, Group CEO – Data Protection Officer
- Ryan Harris, Chairman of YouthTV CIC – Data Protection Officer

Contact the DPO by emailing [✉ highalert@youthtv.co.uk](mailto:highalert@youthtv.co.uk)